

Accessory Dwelling Unit Designer Cover Sheet Information:

Applicant Name(s):	
Firm/Business Name:	
Team Name (if applicable):	
Address:	
City:	
Email Address:	
Telephone:	
Design Name:	
Project Description (150 words maximu	
Design Narrative (500 words maximum Specifications that are detailed below, h	

ADU Minimum Specifications:

- ADU designs shall be a dwelling unit with complete living facilities, including a sleeping area, kitchen, bathroom, and egress configured to be a separate, independent dwelling unit.
- Detached ADUs and attached ADUs that are a horizontal addition to the principal structure shall feature a permanent foundation or basement.
- Exterior materials shall be durable and residentially compatible, including or like finished
 masonry, brick, stone, wood, wood composite, cement-based siding, or glass, but need not
 match the principal structure's design, color, pattern, or materials on the lot.
- The maximum footprint shall not exceed 800 square feet.

- The Total habitable floor area shall not exceed 1,000 square feet, and the floor area shall not exceed 75% of the habitable floor area of the principal structure that is a one-family dwelling or 75% of the habitable floor area of the larger unit of a two-family dwelling principal structure.
- The City will be evaluating designs on both affordability and accessibility; hence, designs should address both.

material	s for review:
	Completed Designer Cover Sheet Information
1	ADU Narrative will include a design description, a general floor plan, an elevation drawing, and 3D rendering from a program such as Revit if possible. (Maximum of twenty pages in PDF format)
	Table Documents that contestants will provide during their presentation of the ADU design

Please use the following checklist to ensure your submittal includes all required information and

Next Steps

understand ADUs and the proposed design.

to the selection committee that residents and the selection committee can use to

Selected contestants will have their materials used in an open house that the City will hold to inform the public about Accessory Dwelling Units (ADUs). They will also be invited to **present and discuss** their ideas with the City of Altoona.

For more information, or if you have any related questions, don't hesitate to contact Taylor Greenwell, Planning Director/Zoning Administrator, or Richard Downey, Assistant City Administrator, at 715-839-6092 or by email at taylorg@ci.altoona.wi.us or richardd@ci.altoona.wi.us.